

General Services Administration

Management, Organizational and Business Improvement Services (MOBIS)

Contract number GS10F1016P

Rates for 2006

Labor Category	Government Hourly Rate Offered
Sr. Program Manager	\$137.13
Advanced Project Mgr	\$134.37
Project Manager	\$121.49
Senior Systems Engr	\$110.25
Enterprise Consultant	\$122.38
Subject Matter Expert	\$138.71
Data Configuration Management Specialist	\$49.64
Business Case Analyst	\$66.83
Instructional Technician(Sr.)	\$95.46
Operations Systems Security Specialist	\$106.93
Sr. Consultant	\$93.40
Consultant	\$78.74
Administrator	\$26.45

1. Senior Program Manager

Duties and responsibilities: Typically has 10 to 12 years experience in managing complex engineering or technical efforts involving multiple facets of engineering disciplines. Must be capable of leading projects that involve the successful management of teams composed of engineers, scientists, and management professionals who have been involved in analyzing, designing, developing, integrating, training, testing, documenting, implementing, and maintaining complex systems. Performs day-to-day management of overall contract support operations, possibly involving multiple projects and groups of personnel at multiple locations. Organizes, directs, and coordinates the planning and production of all contract support activities. Demonstrates written and oral communication skills. Establishes and alters (as necessary) corporate management structure to direct effective contract support activities

Educational Requirements: Bachelor's degree from an accredited college or university, which provides substantial knowledge of the information sciences.

Experience Requirements: 10-12 years of intensive and progressive experience in program management demonstrating the required proficiency levels related to task. At least 8 years of direct supervision of technical personnel involved in life-cycle management support of complex systems. Bachelors degree may be substituted

with 10 years of intensive and progressive experience demonstrating the required proficiency levels related to task.

2. Advanced Project Manager

Duties and responsibilities: Responsible for large projects or significant segment of a large complex project. Leads team on large projects or significant segment of large complex projects. Translate customer requirements into formal agreements and plans to culminate in customer acceptance of results, or have acceptance in the targeted market, while meeting business objectives. Works with client to identify business requirements and develops the proposal. Subsequently leads a team in the initiating, planning, controlling, executing, and closing tasks of a project or segment of a project to produce the solution deliverable. Execute a wide range of process activities beginning with the request for proposal through development, test and final delivery. Formulates partnerships between customer, suppliers and staff. Anticipates potential project related problems. Utilizes refined techniques for identifying, eliminating or mitigating solution, project, and business risk. Understands customer, industry and business trends. Applies this understanding to meet project objectives. As appropriate, challenges the validity of given procedures and processes with a view toward enhancement or improvement. Analyzes information and situations and implement actions, independently and or through the management team to ensure project objectives are met. Analyzes new and complex project related problems and creates innovative solutions involving finance, scheduling, technology, methodology, tools, and solution components.

Educational Requirements: Master's degree from an accredited college or university, which provides substantial knowledge of the information sciences.

Experience Requirements: minimum 10 years of intensive and progressive experience demonstrating the required proficiency levels related to task. . Bachelors degree may be substituted with 10 years of intensive and progressive experience demonstrating the required proficiency levels related to task. Master degree may be substituted an additional 5 years (beyond a Bachelors degree or in addition to the 10 years experience)of intensive and progressive experience demonstrating the required proficiency levels related to task.

3. Project Manager

Duties and responsibilities: Typically has 6 to 10 years experience in technical work in the major area of full life-cycle system engineering. Specialized Experience: At least 7 years experience in the supervision of systems engineering technical efforts with hands-on experience in direct execution of major acquisition efforts involving concept studies. Must be capable of leading assignments involving analysis, preliminary production, planning, requirements definition, and evaluation of one or more alternative technical approaches and associated costs for creating or upgrading performance of a system or activity. Duties: Supervises systems engineering, technical efforts and performs typical associated tasks that include, but are not limited to, requirements analysis, cost/cost performance trade-off analysis, feasibility analysis, regulatory compliance support, technology conceptual designs, and special studies and analyses

Educational Requirements: Bachelor's degree from an accredited college or university, which provides substantial knowledge of the information sciences.

Experience Requirements: Minimum 5 years of intensive and progressive experience demonstrating the required proficiency levels related to task. Advanced degree may substitute for 1 year of experience. Bachelors degree may be substituted with 10 years of intensive and progressive experience demonstrating the required proficiency levels related to task.

4. Senior System's Engineer

Duties and responsibilities: Support the Program Manager to assure that solutions being proposed / developed are consistent with customer requirements. Responsible for the management of software engineering, design engineering, hardware engineering, and or system engineering functions through the creation and institutionalization of applicable methodologies and processes. Establishes, plans, and administers the overall policies and goals for the information technology department. Analyzes the needs of departments and establishes priorities for feasibility studies, systems design and implementation to develop new and/or modify the company's information processing systems. May manage a group of exempt and nonexempt employees, and consultants. Relies on experience and judgment to plan and accomplish goals

Educational Requirements: Masters Degree in Computer Science, Engineering, or Equivalent Technical degree.

Experience Requirements 10+ or more years experience in system development, and strong operational background 4+ years working in an environment that following ISO, SEI, CMM, SECMM, or other industry established process methodologies. Bachelors degree may be substituted with 10 years of intensive and progressive experience demonstrating the required proficiency levels related to task. Master degree may be substituted an additional 5 years (beyond a Bachelors degree or in addition to the 10 years experience)of intensive and progressive technical experience demonstrating the required proficiency levels related to task.

5. Enterprise Consultant

Duties and responsibilities: Deploys enterprise-wide system management tools. Performs ongoing operation issues and has the capability to manage systems. Has a good understanding of complex, multi-platform information technology (IT) infrastructure operations, processes and tools. Deploys architected solution and ability to solve unanticipated complications in the field. Deploys and documents enterprise management solutions for complex heterogeneous IT environments. Integrates systems, network and help desk tools into an integrated IT solution. Provides hardware and software tool selection analysis and recommendations. Leads technical teams with diverse areas of specialization to implement multiple software management tools either sequentially or in parallel.

Educational Requirements: Bachelor's Degree or equivalent and 6 years of general experience.

Experience Requirements: 10+ or more years experience in multi-platform information system development and support. Strong operational background required. 6+ years working in an environment that following ISO, SEI, CMM, SECMM, or other industry established process methodologies. Bachelors degree may be substituted with 10 years of intensive and progressive experience demonstrating the required proficiency levels related to task.

6. Subject Matter Expert

Duties and responsibilities: Provides technical knowledge and analysis of highly specialized applications and operational environments, high-level functional systems analysis, design, integration, documentation and implementation advice on exceptionally complex problems which require extensive knowledge of the subject matter for effective implementation. Participates as needed in all phases of software development with emphasis on the planning, analysis, testing, integration, documentation, and presentation phases. Applies principles, methods and knowledge of the functional area of expertise to specific task order requirements, advanced business, management and administrative principles and methods to exceptionally difficult technical problems in Government program and administrative applications to arrive at automated solutions. Designs and prepares technical reports and related documentation, makes charts and graphs to record results. Prepares and delivers presentations and briefings as required by the task order. Technical support includes technical advice

on security requirements for highly specialized applications, technical report preparation or other services as required by the task order.

Educational Requirements: Minimum Master's degree from an accredited college or university which provides substantial knowledge in the specific subject matter discipline (see functional area)

Experience Requirements: 15 years of progressive experience in the individual's field of study and specialization. Bachelors degree may be substituted with 10 years of intensive and progressive experience demonstrating the required proficiency levels related to task. Master degree may be substituted an additional 5 years (beyond a Bachelors degree or in addition to the 10 years experience)of intensive and progressive experience demonstrating the required proficiency levels related to task.

Functional Area: Specific functional areas in which subject matter expertise is required include, but are not limited to, the following:

- Business Process Re-engineering
- Finance and Budget
- Electronics
- Management
- Operations Research
- Software Engineering
- Systems Engineering
- Weapons / Nuclear

7. Data/Configuration Management Specialist (Lead)

Duties and responsibilities: Responsible for configuration management planning. Describes provisions for configuration identification, change control, configuration status accounting, and configuration audits. Responsible for configuration planning. Identifies and maintains the original configuration of requirements documentation, design documentation, software, and related documentation. Responsible for configuration change control. Regulates the change process so that only approved and validated changes are incorporated into product documents and related software. Responsible for configuration status accounting. Tracks all problems and changes in product documents and software and reports changes and current configuration. Responsible for configuration audits. Supports audits to verify that requirements of all baselines have been met by the as-built software. Supports the Software Quality Assurance process audits.

Educational Requirements: Bachelor's degree from an accredited college or university in computer science, mathematics, or engineering or a mathematics-intensive discipline, or an applicable training certificate from an accredited institution.

Experience Requirements: Seven years experience of increasing complexity with data management or configuration management in the field of software development or communications engineering. Has experience with current and emerging technologies.

8. Senior Business Case Analyst

Duties and responsibilities: Develops formulas for calculating existing and future costs, researches current financial indices, develops details of actual cost of systems using standard quantitative analyses. Develops and documents assumptions. Prepares investment analysis reports.

Educational Requirements: MBA required.

Experience Requirements: Ten years experience in accounting and investment analysis, broad understanding of Government accounting methodologies, generally accepted accounting practices, investment analyses including opportunity costs, time value of money, etc. Bachelors degree may be substituted with 10 years of intensive and progressive experience demonstrating the required proficiency levels related to task. Master degree may be substituted an additional 5 years (beyond a a Bachelors degree or in addition to the 10 years experience)of intensive and progressive experience demonstrating the required proficiency levels related to

9. Instructional Technician (Senior)

Duties and responsibilities: Assesses, designs and conceptualizes training scenarios, approaches, objectives, plans, tools, aids, curriculums, and other state of the art technologies related to training and behavioral studies. Identifies the best approach training requirements to include, but not limited to hardware, software, simulations, course assessment and refreshment, assessment centers, oral examinations, interviews, computer assisted and adaptive testing, behavior-based assessment and performance, and team and unit assessment and measurement.

Utilizes various iterative process-improvement and best methodologies in applied psychology, psychometrics, human factors engineering, educational measurement, and other related disciplines. Develops and maintains knowledge bases, conduct applied and advanced research methodologies, develop tests, surveys, training materials, data collection measures, statistical and other analysis, and identifies, conceptualizes and secures new research and development areas.

Educational Requirements: Master's degree from an accredited college or university with a curriculum or major field of study, which provides substantial knowledge relevant to the task order.

Experience Requirements: Five years intensive or progressive experience in the individual's field of study or specialization. Bachelors degree may be substituted with 10 years of intensive and progressive experience demonstrating the required proficiency levels related to task. Master degree may be substituted an additional 5 years (beyond a a Bachelors degree or in addition to the 10 years experience)of intensive and progressive experience demonstrating the required proficiency levels related to task.

10. Operations Systems Security Specialist (Senior)

Duties and responsibilities: Provides technical knowledge and analysis of information assurance, to include applications; operating systems; Internet and Intranet; physical security; networks; risk assessment; critical infrastructure continuity and contingency planning; emergency preparedness; security awareness and training. Provides analysis of existing system's vulnerability to possible intrusions, resource manipulation, resource denial and destruction of resources. Provides technical support and analysis to document organizational information protection framework, and supports policy and procedures preparation and implementation.

Educational Requirements: Bachelor's degree from an accredited college or university with a curriculum or major field of study which provides substantial knowledge useful in operating large, complex IT projects to support integrated systems.

Experience Requirements: Fifteen years professional experience, of which seven years of substantial experience in systems operations. Bachelors degree may be substituted with 10 years of intensive and progressive experience demonstrating the required proficiency levels related to task.

11. Senior Consultant

Duties and responsibilities: The senior consultant manages the project work as defined by the client contract. Will lead medium to large complex projects and major phases of very large projects. The senior consultant will manage the fact finding, analysis, and development of hypothesis/ conclusions, production of final reports and delivery of presentations. Responsible for ensuring that the project delivers to client expectations on time and to budget. Has expert knowledge of practice, consulting group and matrixed organization operations and business objectives. Has in-depth knowledge of market/ industry and service line.

Educational Requirements: Bachelors degree from an accredited college or university, which provides substantial knowledge of the information sciences.

Experience Requirements: 10 years of intensive and progressive experience demonstrating the required proficiency levels related to task. Bachelors degree may be substituted with 10 years of intensive and progressive experience demonstrating the required proficiency levels related to task.

12. Consultant

Duties and responsibilities: Leads major portions of large or medium projects, and leads small projects autonomously. Gathers facts through research, interviewing, surveys, etc. analyze the client's business, draw conclusions, prepare final reports and gives presentations. Is proficient in the use of key analysis and graphics tools. Uses in-depth consultative skills and business knowledge based on accumulated experience and education aligned to practice business objectives and processes.

Educational Requirements: Bachelor's degree from an accredited college or university that provides substantial knowledge of the information sciences.

Experience Requirements: Eight years of intensive and progressive experience demonstrating the required proficiency levels related to task. Bachelors degree may be substituted with 10 years of intensive and progressive experience demonstrating the required proficiency levels related to task

13. Administrative Support

Duties and responsibilities: Provides administrative-type support to technical and management-level personnel. This includes, but is not limited to, documentation/report planning and support, project administration, general office support, executive secretarial support, event planning and administration, office relocation planning, etc. Provides administrative support in changing office environments and performs other duties as assigned.

Educational Requirements: High School Diploma or G.E.D. or other equivalent Degree program.

Experience Requirements: None